

COMMISSION MEETING MINUTES
September 24, 2013

The Board of Davis County Commissioners met in room 303 of the Davis County Administration Building, Farmington, Utah on September 24, 2013. Members present were Commissioner Louenda H. Downs – Chair Pro-Tem, Commissioner P. Bret Millburn, Clerk/Auditor Steve S. Rawlings, Civil County Attorney Neal Geddes, and Deputy Clerk/Auditor Shauna Brady. Commissioner John Petroff, Jr. was excused.

Marshall Scott, Facilities Management Director, led the Pledge of Allegiance. All in attendance were invited to stand and join in.

Application
#2013-498
Justice
Assistance
Grant (JAG)
with UCCJJ to
purchase
MPIDs

Kevin Fielding, Chief Deputy, Davis County Sheriff's Office, presented a Justice Assistance Grant (JAG) application #2013-498 with the Utah Commission on Criminal & Juvenile Justice (UCCJJ) in the amount of \$7,500.00. The funds will be used to purchase ten (10) Karbon Air MPID's (Multi-Purpose Immobilization Device) and accessories. Period of the contract is October 1, 2013 – March 31, 2014. Commissioner Millburn made a motion to approve. Commissioner Downs seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Amendment
#2013-384A
Funding for
LIHEAP
Weather
Assistance
Program

Lewis Garrett, Davis County Health Department Director, presented amendment #2013-384A providing additional funding in the amount of \$86,393.00 for the LIHEAP (Low Income Heat Energy Assistance Program), Weather Assistance Program (HEAT) for eligible households within Davis, Morgan and Weber counties. The current contract is for the amount of \$359,147.00. The contract time period will remain October 1, 2012 to September 30, 2015. Commissioner Millburn made a motion to approve. Commissioner Downs seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement
#2013-499
Cluster-7 Local
Health Dept
funding for
WIC

Mr. Garrett presented agreement #2013-499 with the Utah Department of Health for the Cluster-7 Local Health Department funding Women Infant Children (WIC) Program. The contracted amount is \$964,413.00 for the time period October 1, 2013 to September 30, 2014. Commissioner Millburn made a motion to approve. Commissioner Downs seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Amendment
#2013-453A
Include Notice
of Sale & Quit
Claim Deed for
surplus parcel
of land

Tony Thompson, Davis County Planning Specialist/Property Manager, presented amendment #2013-453A to include the Notice of Sale & Quit Claim Deed for the sale of a surplus parcel of land (Tax ID 13-045-0040). This is a one-time contract in the amount of \$1,500.00 including purchase price, legal notice and administration fees. Commissioner Millburn made a motion to approve. Commissioner Downs seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement
#2013-500
Best N West
Barrel Race
rental at
Legacy Events
Center

Mike Moake, Davis County Legacy Events Center Marketing, presented agreement #2013-500 with Best N West Barrel Race in the amount of \$3,960.00 to hold events between April 9, 2014 through October 1, 2014. Commissioner Millburn made a motion to approve. Commissioner Downs seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement
#2013-501
Jordan World
Circus rental at
Legacy Events
Center

Mr. Moake presented agreement #2013-501 with Jordan World Circus in the amount of \$2,000.00 to hold an event on January 27, 2014. Commissioner Millburn made a motion to approve. Commissioner Downs seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Contract
Summary

Mr. Moake presented a contract summary #2013-502 of rentals scheduled at the Legacy Events

#2013-502
Rentals
scheduled at
Legacy Events
Center

Center: 4-H, Best N West Barrel Race; Golden Spike Dog Club; Gone to the Dogs Obedience Club; Legacy Mid-Night Run; Deanna Morris; Obedience Dog Training; Rumbull in the Rockies; Salty Dogs; Shelly Sleve; Silvia Stevenson; Track, Train, Run; USA Wrestling Utah; Wasatch Working Agility. Commissioner Millburn made a motion to approve. Commissioner Downs seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Greg Johnson, Davis County Planning Department, presented the following agreements:

Agreement
#2013-503
CDBG with
Com Housing
Auth funding
Down payment
Assistance
Program

Agreement #2013-503 with the Davis Community Housing Authority for Community Development Block Grant (CDBG) for funding the Down-payment Assistance Program in the amount of \$150,000.00 to assist LMI households to purchase homes in eligible areas of the County for the time period of July 1, 2013 through June 30, 2014. Commissioner Millburn made a motion to approve. Commissioner Downs seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement
#2013-504
CDBG with
Com Housing
Auth funding
Emergency
Home Repair
Program

Agreement #2013-504 with the Davis Community Housing Authority for Community Development Block Grant (CDBG) for funding the Emergency Home Repair Program in the amount of \$5,000.00 to assist LMI (Low to Moderate Income) households living in eligible areas with emergency home repairs for the time period of July 1, 2013 through June 30, 2014. Commissioner Millburn made a motion to approve. Commissioner Downs seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement
#2013-505
SSBG with
Bountiful Com
Food Pantry
funding case
mgmt services

Agreement #2013-505 with the Bountiful Community Food Pantry for Social Services Block Grant (SSBG) for funding case management services for Pantry clients who are County residents. Subgrantee will contribute 25% match. Contract amount is \$5,000.00 for the time period of July 1, 2013 through June 30, 2014. Commissioner Millburn made a motion to approve. Commissioner Downs seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement
#2013-506
CDBG with
Bountiful Com
Food Pantry
funding dental
program for
LMI

Agreement #2013-506 with the Bountiful Community Food Pantry for Community Development Block Grant (CDBG) for funding operating expenses for the dental program provided by the Pantry for LMI clients who are County residents. Contract amount is \$5,000.00 for the time period of July 1, 2013 through June 30, 2014. Commissioner Millburn made a motion to approve. Commissioner Downs seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement
#2013-507
CDBG with
Bountiful Com
Food Pantry
funding
refrigerated
box truck

Agreement #2013-507 with the Bountiful Community Food Pantry for Community Development Block Grant (CDBG) for partial funding the purchase of a refrigerated box truck for the Food Assistance Program operated by the Pantry for clients who are County residents. Contract amount is \$15,000.00 for the time period of July 1, 2013 through June 30, 2014. Commissioner Millburn made a motion to approve. Commissioner Downs seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement
#2013-508
CDBG with
Bountiful Com
Food Pantry
funding Food
Assistance
Program

Agreement #2013-508 with the Bountiful Community Food Pantry for Community Development Block Grant (CDBG) for funding operational expenses of case management in the Food Assistance Program operated by the Pantry for clients who are County residents. Contract amount is \$5,000.00 for the time period of July 1, 2013 through June 30, 2014. Commissioner Millburn made a motion to approve. Commissioner Downs seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement
#2013-509
CDBG with
Bountiful Food
Pantry funding

Agreement #2013-509 with the Bountiful Community Food Pantry for Community Development Block Grant (CDBG) for funding rehabilitation expenses of a ramp and ADA entrance for the Food Assistance Program operated by the Pantry for clients who are County residents. Contract amount is \$30,000.00 for the

ramp and ADA entrance

time period of July 1, 2013 through December 31, 2014. Commissioner Millburn made a motion to approve. Commissioner Downs seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2013-510 SSBG with Safe Harbor funding Outreach and Aftercare Program

Agreement #2013-510 with the Safe Harbor Crisis Center for the Social Services Block Grant (SSBG) program for funding operational expenses for the Outreach and Aftercare Program providing services to at-risk families in Davis County. Subgrantee to contribute 25% match. Contract amount is \$20,000.00 for the time period of July 1, 2013 through June 30, 2014. Commissioner Millburn made a motion to approve. Commissioner Downs seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2013-511 CDBG with Safe Harbor funding rehab activities – painting rooms, constructing patio and roof

Agreement #2013-511 with the Safe Harbor Crisis Center for Community Development Block Grant (CDBG) for funding rehabilitation activities at the Shelter including painting clients’ rooms, constructing a patio and a roof extension over the patio, for a program that provides services to women and children victims of domestic violence living in Davis County for 2013-14. Contract amount is \$25,000.00 for the time period of July 1, 2013 through September 30, 2014. Commissioner Millburn made a motion to approve. Commissioner Downs seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2013-512 CDBG with Safe Harbor funding operational expenses for domestic violence victims

Agreement #2013-512 with the Safe Harbor Crisis Center for Community Development Block Grant (CDBG) for funding operational expenses at the Shelter, including salaries and benefits, for a program that provides services to women and children victims of domestic violence. Contract amount is \$9,329.00 for the time period of July 1, 2013 through June 30, 2014. Commissioner Millburn made a motion to approve. Commissioner Downs seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2013-513 Memorial Courthouse space lease to American Legion Post 27 and Davis County Veterans Organizations

Marshall Scott, Davis County Facilities Management Director, presented agreement #2013-513 to lease space in the Memorial Courthouse Rooms 116 and 116-A to the American Legion Post 27 and the Davis County Veterans Organizations. Term of the contract begins September 1, 2013 and will be reviewed annually for renewal. Vice Commander Paula Stephenson was introduced and Commissioners Downs and Millburn expressed appreciation for our veterans and the opportunity to support them. Vice-Commander Stephenson noted there are over 19,000 veterans in Davis County and expressed appreciation for the support and facilities offered. An open house is pending. Commissioner Millburn made a motion to approve. Commissioner Downs seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2013-514 Guy Youngdell Painting – Public Works Admin Bldg

Mr. Scott presented agreement #2013-514 with Guy Youngdell Painting for contracted painting at the Public Works Administrative Building. Contract amount is \$9,950.00 for time period of September 24, 2013 through October 25, 2013. Commissioner Millburn made a motion to approve. Commissioner Downs seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Commissioner Millburn made a motion to convene as the Board of Equalization. Commissioner Downs seconded the motion. All voted aye.

Property Tax Register approved

Dale Peterson, Davis County Tax Administration Director, presented the Property Tax Register which reflects 77 property tax valuation appeals for approval, 7 for dismissal/denial and 20 corrections/adjustments. There have been 1101 appeals received and 140 appeals filed with no evidence. by the September 16, 2013 deadline. (They have ten (10) days to provide evidence). Commissioners Down and Millburn expressed appreciation Dale Peterson and the Tax Administration teams’ efforts to complete the appeals.

Meeting
Minutes
approved

Check
Registers
approved

Commissioner Millburn made a motion to reconvene the regular Commission Meeting. Commissioner Downs seconded the motion. All voted aye.

Commissioner Millburn made a motion to approve the Commission Meeting minutes of September 17, 2013, Commissioner Downs seconded the motion. All voted aye.

Check registers as prepared by the Davis County Clerk/Auditor’s Office were approved with a motion from Commissioner Millburn. Commissioner Downs seconded the motion. All voted aye. Documents are on file in the office of the Davis County Clerk/Auditor.

No Commissioner Comments.

No Public Comments.

Meeting adjourned.

Clerk/Auditor

Chair